



# MINUTES OF THE BOARD OF DIRECTORS MEETING

## PEACE BY YOUTH (PY)

**Date:** March 6, 2023

**Time:** 11:30 AM – 01:30 PM

**Location:** PY Office, Jacobabad

### Attendees:

- Nisar Ahmed – Chairperson
- Muhammad Amin Khan (Vice President)
- Saadat Ali (Treasurer)
- Ali Ahmed Jatoti (Information Secretary)
- Farzana Naz (Member) – Via Zoom
- Rehab Afzal (Member) – Via Zoom
- Nazish (Member) – Via Zoom

### Absentees:

- Nasrullah Naich (General Secretary)

### Agenda

1. Call to Order
2. Approval of Previous Meeting Minutes
3. Approval of Farzana Naz, Rehab Afzal and Nazish as New Board Member
4. Registration of PY with Sindh Charity Commission
5. Approval of Drafting the Annual Progress Report 2022
6. Endorsement of Joint Call for Emergency Response Plan 2022 (HIWT & PY)
7. Other Business
8. Adjournment

### Minutes

1. **Call to Order:** The meeting was called to order at 11:30 Chairperson Nisar Ahmed.
2. **Approval of Previous Meeting Minutes:** The minutes of the December 27, 2022 meeting were reviewed and approved without amendments.
3. **Approval of Farzana Naz, Rehab Afzal and Nazish as New Board Member:**
  - The Board reviewed the profile and qualifications of Farzana Baloch.
  - Saadat Ali highlighted each new board members' strengths and potential contributions to PY.
  - The Board voted to approve Farzana Naz, Rehab Afzal and Nazish appointment as a new Board member.
4. **Registration of PY with Sindh Charity Commission:**

- Nisar Ahmed provided an update on the registration process with the Sindh Charity Commission.
- The Board discussed any outstanding documentation or requirements.
- The Board set a target date for submitting the completed registration application.

**5. Approval of Drafting the Annual Progress Report 2022:**

- Saadat and Nisar Ahmed outlined the structure and timeline for drafting the Annual Progress Report for 2022.
- The Board assigned responsibilities for compiling project updates, financial reports, and key achievements.

**6. Endorsement of Joint Call for Emergency Response Plan 2022 (HIWT & PY):**

- Nisar Ahmed presented the details of the proposed Joint Emergency Response Plan with HIWT for October 2022 - September 2023:
  - Objectives and target areas
  - Expected outcomes and impact
  - Budget and resource allocation
- The Board discussed the plan and its alignment with PY's mission.
- The Board voted to endorse the plan.

**7. Adjournment:** The meeting was adjourned at 01:30 PM by Chairperson Nisar Ahmed. The next meeting was tentatively scheduled for December 2023.

**Action Items:**

- Nisar Ahmed and Saadat Ali to finalize PY's registration with the Sindh Charity Commission.
- Nisar Ahmed and Saadat Ali to begin compiling information for the Annual Progress Report 2022.
- Nisar Ahmed and Amin Khan to finalize the Joint Call for Emergency Response Plan with HIWT.

**Submitted by:** Saadat Ali, Treasurer.

**Date:** March 10, 2023