



MINUTES OF THE BOARD OF DIRECTORS MEETING

PEACE BY YOUTH (PY)

Date: December 27, 2022

Time: 11:00 AM – 01:30 PM

Location: PY Office, Jacobabad

Attendees:

- Nisar Ahmed – Chairperson
- Muhammad Amin Khan (Vice President)
- Nasrullah Naich (General Secretary)
- Saadat Ali (Treasurer)
- Ali Ahmed Jatoi (Information Secretary)
- Shabina (Member)

Absentees:

- Shakila Panhwar (Member)

Agenda

1. Call to Order
2. Approval of Previous Meeting Minutes
3. Approval of New PY Logo
4. Endorsement of Agreement with Help International Welfare Trust (HIWT)
5. Approval of Organizational Policies:
 - HR Management Policy
 - Finance Management Policy
 - Anti-Bribery Policy
 - Accountability and Response System (ARS)
 - Code of Conduct with PSEA
 - Content for Data Management and Privacy Policy
 - Context Analysis and Assessment Policy
 - Data Management and Privacy Policy
 - Diversity and Inclusion Policy
 - Do No Harm Policy
 - Donation and Fundraising Policy
 - MEAL and IM Guidelines
 - Partnership and Collaboration Policy
 - Program Guidelines
 - Resource Allocation Policy
6. Other Business
7. Adjournment

Minutes

1. **Call to Order:** The meeting was called to order at 11:00 by Chairperson Nisar Ahmed.

2. **Approval of Previous Meeting Minutes:** The minutes of the March 10, 2021 were reviewed and approved with amendments. The amendments including review of approving agreement extension with Sports and Youth Affairs Department, Government of Sindh, as the remaining payment of first agreement is still not received and new assignment is still pending from the department.
3. **Approval of New PY Logo:**
 - Nisar Ahmed presented the proposed new logo designs.
 - The Board discussed the various options, considering factors such as symbolism, clarity, and relevance.
 - The Board voted and selected the final logo design.
4. **Approval of Agreement with HIWT as Technical Support Partner**
 - The Board voted on the approval of Agreement with Help International Welfare Trust (HIWT) in Flood Emergency Response 2022 as a Technical Support Partner in Sindh and Balochistan
5. **Approval of Organizational Policies:**
 - The Board reviewed and discussed the following draft policies:
 - HR Management Policy
 - Finance Management Policy
 - Anti-Bribery Policy
 - Accountability and Response System (ARS)
 - Code of Conduct with PSEA
 - Content for Data Management and Privacy Policy
 - Context Analysis and Assessment Policy
 - Data Management and Privacy Policy
 - Diversity and Inclusion Policy
 - Do No Harm Policy
 - Donation and Fundraising Policy
 - MEAL and IM Guidelines
 - Partnership and Collaboration Policy
 - Program Guidelines
 - Resource Allocation Policy
 - The Board provided feedback and made suggestions for improvement.
 - The Board voted on the approval of each policy, with any required amendments incorporated.
6. **Other Business:**
 - Ms. Shakila Panhwar resigned from the Board membership due to her personal reasons.
7. **Adjournment:** The meeting was adjourned at 01:30 PM by Chairperson Nisar Ahmed. The next meeting was scheduled for March 2023.

Action Items:

- Nisar Ahmed and Saadat Ali to finalize and implement the new PY logo.
- Muhammad Tayyab to incorporate any policy changes and ensure all policies are disseminated to staff and stakeholders.

Submitted by: Nasrullah Naich (General Secretary)

Date: December 28, 2022