



TERMS OF REFERENCE

ADVISORY COUNCIL

Organization: Peace by Youth (PY)

Location: Jacobabad, Sindh, Pakistan

1. PURPOSE

- The Advisory Council of Peace by Youth (PY) serves to provide strategic guidance, insights, and subject matter expertise in support of the organization's mission, vision, and goals.
- The Council acts as a sounding board for the PY Board of Directors, offering diverse perspectives and recommendations on matters of organizational strategy, program development, fundraising, and community outreach.

2. ROLES AND RESPONSIBILITIES

- **Strategic Guidance:** Provide strategic input to the Board of Directors on PY's long-term direction, goals, initiatives, and challenges.
- **Subject Matter Expertise:** Offer specialized knowledge and experience in areas that align with PY's mission, including, but not limited to:
 - Youth development and empowerment
 - Peacebuilding and conflict resolution
 - Community engagement and outreach
 - Fundraising and resource development
 - Program design and evaluation
 - Advocacy and policy
- **Networking and Representation:** Serve as ambassadors for PY, expanding its network and influence within relevant sectors.
- **Thought Leadership:** Contribute ideas and thought leadership on emerging issues and trends relevant to PY's work.
- **Consultation:** Be available for the Board of Directors to consult on specific matters as needed.

3. MEMBERSHIP

- **Composition:** The Advisory Council shall comprise 5-10 members with demonstrated expertise, commitment to PY's mission, and a diversity of backgrounds. Potential members include:
 - Community leaders
 - Subject matter experts in relevant fields
 - Former PY Board Members
 - Philanthropists and key stakeholders
- **Appointment:** Members shall be appointed by the PY Board of Directors in consultation with the Executive Director.
- **Term:** Members will serve a two-year term, renewable by mutual agreement.

4. MEETINGS AND COMMUNICATION

- **Frequency:** The Advisory Council shall meet at least twice annually. Ad-hoc meetings may be convened if necessary.
- **Format:** Meetings may be held in person, virtually, or in a hybrid format.
- **Quorum:** A quorum will be defined as a simple majority of the Advisory Council's membership.

- **Communication:** Advisory Council members will maintain regular communication with the PY Board of Directors and Executive Director outside of meetings.

5. RELATIONSHIP TO THE BOARD OF DIRECTORS

- The Advisory Council has no formal governance authority; its primary role is to provide advice and recommendations to the Board.
- The Board of Directors will carefully consider recommendations by the Advisory Council.
- One Advisory Council member may be invited to attend Board of Directors meetings in a non-voting capacity to facilitate communication between the two bodies.

6. EVALUATION AND REVIEW

- The Advisory Council will conduct an annual self-evaluation to assess its effectiveness and identify areas for improvement.
- The Terms of Reference will be reviewed periodically by the Board of Directors in collaboration with the Advisory Council to ensure they remain relevant and aligned with PY's needs.

ADDITIONAL CONSIDERATIONS

- **Conflict of Interest:** Advisory Council members are expected to disclose any potential conflicts of interest.
- **Confidentiality:** Members shall respect the confidentiality of meetings and information shared.